

Amherst College students, faculty, and staff can take advantage of cloud storage solutions available with an Amherst College network account. We currently provide two main cloud storage services. The choice to use one or both depends on your specific needs. If you need assistance or would like more information, please contact us at AskIT@amherst.edu or at x2526.

## Services Available



Dropbox is a cloud storage solution that allows you to store and synchronize your digital assets across multiple devices, share and collaborate on folders or files in their native format, and send file requests within and outside of Amherst College.



Google Drive

Google Drive provides a suite of cloud apps that allow you to create, store, edit, collaborate, and synchronize files across devices in their native format or in one of the Google Apps formats for word processing, spreadsheets, and presentations.

## Benefits

For more information about Dropbox, please visit:

<https://www.amherst.edu/mm/526869>

For more information about Google Drive, please visit:

<https://www.amherst.edu/mm/386297>

Desktop file upload limit	Unlimited	5TB
Storage capacity	Unlimited <sup>(2)</sup>	Unlimited
Native file format	Any, including Microsoft Office	Google Docs, Sheets, and Slides
Embedded editing <sup>(1)</sup>	Microsoft Office documents through Office 365	Google Apps formats only
Search scope <sup>(1)</sup>	All assets or within specific folders	All assets only
Security	HIPAA excluded	HIPAA excluded
Sync scope	Top-level folders and subfolders	Top-level folders only
Dual-account sync	✓	✗
Platform agnostic <sup>(3)</sup>	✓	✗
Collaboration with MS Office	✓	✗
Visualization of sharing activity	✓	✗
Unlimited video previews	✓	✗
Inline commenting	✓	✗
Send file requests	✓	✗

(1) Applies to the web interface only. (2) Applies to faculty and staff only. (3) Equal support on mobile and desktop for Windows, Android, iOS, OS X, and Linux.