

# FCAFA Proceedings - 12 February 2019

Admission Large Conference Room, Wilson 106, 9am.

**Present:** David Hall (chair), Gail Holt (Dean of Financial Aid, *ex officio*), Chris Kingston, Karu Kozuma (Chief Student Affairs Officer, *ex officio*), Jen Manion, Matt McGann (Dean of Admission and Financial Aid, *ex officio*), Maeve McNamara '19, Tim Offei-Addo '19, Andrew Poe, Aniah Washington '22, Cate Zolkos (Dean of Admission, *ex officio*).

1. **Approve meeting summaries/proceedings for 29 January and 5 February 2019**
  - The Committee could not approve meeting summaries/proceedings because of internet connectivity issues and agreed to turn to these at the next meeting.
2. **Urgent business** (if any)
  - David sent the letter accompanying the proposal for revising the Committee's charge to the Committee of Six.
3. **Early Writes and brief admission update** (Cate, Matt)
  - Cate and Matt assess "Early Write" applicants together and plan to release these decisions early. Early Writes are the most challenging cohort to yield; David plans to speak at the faculty meeting about the importance of faculty engagement with Early Writes.
  - Cate provided a brief admission update. The Admission Office received 10,560 applications—a 9% increase from last year—and anticipate an 11% admit rate which includes Early Decision and Regular Decision applicants. The Committee discussed what the Admission staff looks for in applications, and considered how Committee members might be more involved in the annual overview of the reading process.
  - The Committee also decided to continue to monitor the situation at Hampshire College.
4. **The admission process for athletes continued** (Cate, Matt)
  - The Committee will discuss the admission process for athletes in the coming weeks.

## FCAFA Membership 2018-2019

David Hall, Physics and Astronomy (chair); x2072

Waleed Babar, Class of 2021

Gail Holt, Dean of Financial Aid; x2296

Chris Kingston, Economics; x5139

Karu Kozuma, Chief Student Affairs Officer; x2337

Jen Manion, History; x5873

Matt McGann, Dean of Admission and Financial Aid; x2328

Maeve McNamara, Class of 2019

Grace Montoya, Class of 2020 (fall)

Tim Offei-Addo, Class of 2019 (spring)

Andrew Poe, Political Science; x5459

Aniah Washington, Class of 2022

Cate Zolkos, Dean of Admission; x2328

Hayley Nicholas, Assistant Dean of Admission, recorder; x2703

### Meeting Dates, Spring Semester (all at 9am)

- ~~January 29~~
- February 5, 12, 19, 26
- March 5, 26
- April 2, 9, 16, 23, 30

**Faculty Handbook IV.S.1.d** The Committee on Admission and Financial Aid consists of four members of the faculty appointed by the Committee of Six for three-year terms, four students serving two-year terms to be chosen as described below and, as members, ex officio, the dean of admission and financial aid (secretary of the committee), the dean of admission, the dean of financial aid, and the chief student affairs officer. One of the faculty members is appointed by the Committee of Six as chair, normally after a year of service. It is hoped that different areas of the curriculum will be represented by the faculty members on the committee. The president will meet with the committee either at its invitation or on his or her initiative.

A College Committee on Admission and Financial Aid will convene under the chairmanship of the dean of admission and financial aid at least four times in each academic year. It will consist of the dean of the faculty, ex officio, and eight voting members: the dean of admission and financial aid, the dean of admission, the dean of financial aid, the chief student affairs officer, and the four faculty members on the Committee on Admission and Financial Aid. At a meeting early in the fall of each year, the College Committee on Admission and Financial Aid will review the composition and diversity of the first-year class, paying attention to such issues as the distribution of students by curricular and extracurricular strengths. The committee will reconvene in advance of the release of notifications of admission to early decision candidates (normally in December) and prior to the release of notifications of admission to regular round candidates (normally in March) to consider such information as it deems necessary to insure that the college's stated policies are being implemented. At the end of each of these meetings the committee will vote on the admission actions recommended by the dean of admission and financial aid. The committee will hold a final meeting at the end of the academic year to review the outcome of the completed admission process (voted by the faculty, December, 1999).

Two students shall be elected by the student body for a two-year term to the Committee on Admission and Financial Aid. Following the election, the dean of admission and financial aid in consultation with the Committee on Admission and Financial Aid will appoint two additional student members for two-year terms. The four student positions are to be filled in staggered order, with one appointed and one elected position to be filled annually.

Because of Amherst College's commitment to equal opportunity and the role of the admission process in meeting an important part of this commitment, the presence on the committee of students from different minority and racial groups is especially valuable. In general, student members of the committee can provide particular advice on policy discussions about recruitment.

The primary function of the committee is to enhance communication between the faculty and appropriate administrative offices and in so doing to aid the faculty in carrying out its responsibility to formulate standards and policy for admission and financial aid. To these ends, the committee should review on a regular basis, through observation and quantitative studies, how adequately policy and practice are meeting stated goals, should develop and maintain mechanisms for communicating faculty opinion on the quality of our students to the staff, and should report annually to the faculty on the committee's work. Members of the committee should be sufficiently engaged in the admission process to enable them to carry out their responsibilities effectively (voted by the faculty, September 1984).

## THE AMHERST COLLEGE ADMISSION MISSION STATEMENT

*~Voted by the Faculty in 1983*

Amherst College looks, above all, for students of intellectual promise who have demonstrated qualities of mind and character that will enable them to take full advantage of our curriculum. We seek qualified applicants from different racial, ethnic, and socioeconomic backgrounds students whose several perspectives might contribute significantly to a process of mutual education within and beyond the curriculum.

We aim to select from among the many qualified applicants those possessing the intellectual talent, discipline and imagination that will allow them most fully to benefit from our curriculum and contribute to the life of the college and society. Grades, standardized test scores, essays, recommendations, independent work, the quality of the secondary school program, and achievements outside the classroom are among the factors used to evaluate this promise, but no one of these measures is considered determinative.