

Committee on Priorities and Resources  
Meeting Minutes – September 10, 2019

In attendance: Professor Javier Corrales, chair; Professor Jill Miller; Professor Monica Ringer; Director of Financial Planning Thomas Dwyer, *ex officio*; Provost and Dean of the Faculty Catherine Epstein, *ex officio*; Assistant Director of Athletics Kelly Mannix; Chief Human Resources Officer Maria-Judith Rodriguez, *ex officio*; Chief Financial and Administrative Officer Kevin Weinman, *ex officio*; Benjamin Gilsdorf '21; Steven Hegarty, recorder

Not in attendance: Professor Andrew Dole; additional Employee Council and student members will be appointed before the September 24 meeting

The meeting came to order at 8:35 am.

Proceedings

1. Introductions of new and returning CPR members. An additional employee council representative and two student members will be added to fill vacancies prior to the September 24 meeting.
2. Preview of the semester ahead, schedule and projects:
  - a. Faculty salary survey: Javier will meet with Tanya prior to the next CPR meeting.
  - b. Budget updates will be timed around Trustees meetings, October 22 and December 10. The December materials will contain an FY21 projection. Additional updates will be in January and early April around the time of future board meetings.
  - c. It is likely there will be no general call for new staff FTE positions as part of the FY21 budget cycle. Needs on campus will be identified as part of the overall budget process. Positions in need of review may be brought to the PCRC on an ongoing basis.
  - d. Introduce CPR to the annual capital budget process.
  - e. A provisional calendar for the semester is included below.
3. Brainstorm about whom to invite and agenda items for each to address
  - a. Begin with the offices that general college revenues:
    - i. Advancement/Campaign update
    - ii. Admissions and Financial Aid
    - iii. Investments office and new CIO Letitia Johnson
  - b. Invite Jim Brassord to update CPR on campus operations and planning, including the sustainability initiative and other projects in the planning phase. CPR is interested in an update on the new student center, and potential space gains from repurposing Keefe as office and classroom space. Extend an invitation to Bidy to discuss plans for the student center. Also, invite Joe Flueckiger for an update on staffing in Dining Services and the use of long term casuals.

- Steven will setup a shared drive for CPR materials. To include minutes and other committee related documents, plus a current organizational chart of the college.

Adjourned 9:35 am.

Respectfully submitted,  
S Hegarty

CPR 2019-20: Agenda items for the year by Javier Corrales						9/9/19
Meetings	Introductions	Determine Whom to Invite	Salary Report	Updates on the Budget	Presentations	FTE Requests
10-Sep	X	X				
24-Sep		X	X			
8-Oct			X		X	
22-Oct			X	X	X	
29-Oct			X		X	
5-Nov					X	
12-Nov					X	
19-Nov					X	
10-Dec ?				X	X	
17-Dec					X	
Spring 2020				X		X